



**P**ace **E**ducation **A**nd **C**ommunity **E**nrichment

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[www.childrenspacecenter.org](http://www.childrenspacecenter.org) [info@childrenspacecenter.org](mailto:info@childrenspacecenter.org)

Please fax this form to the Children's PEACE Center Volunteer Coordinator and also mail it to our office.  
If you have any questions, please email or call.

Individual/Group Name: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Birth Date \_\_\_\_\_ (mm/dd/yr) (If under 18 yrs old, you must also have your parent sign below.)

Mailing Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Have you even been convicted of a crime? Yes No If yes, please explain: \_\_\_\_\_

(A conviction is not an absolute disqualification, but will be considered in relation to specific volunteer assignments.)

References:

1.	_____	_____
	Name	Phone Number
2.	_____	_____
	Name	Phone Number

How did you hear about us? \_\_\_\_\_

Current/former employer: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone \_\_\_\_\_

I would like to receive email or mailings of CPC information, updates, and needs, etc. Yes No

**CPC Use Only**

Background Check Completed	Yes	No
Background Check Passed	Yes	No
References Verified	Yes	No
Date Started	_____	
Date Ended	_____	



# Volunteer Opportunities

**Please indicate, (X), which positions interest you.**

**Volunteer Staff:**

- Artist** - Design and possibly illustrate booklets, flyers, activity sheets displaying peacemaking skills
- Administrative Asst.** - General office, data entry. Assist board members with research, mailings etc...
- Craftsman** – Design, build and repair exhibits. Make craft supplies and resources.
- Day Camp Counselor** – Lead summer day camps for elementary age children
- Field Trip Coordinator** - Schedule field trips with schools. Assist with the marketing of programs.
- Financial Analyst** - Assist with determining budgets, business plan and/or strategic plan
- General Helper** - Perform general labor tasks as necessary
- Grant Writer** - Research and apply for grants related to education. Experience preferred but will train.
- Marketing Coordinator** - Assist in marketing the museum’s programs and vision.
- Peace Educator** – Instruct classroom children in character education and peacemaking
- Peace Guide** - Guide children through exhibits in various peace programs. Training provided.
- Program Director** - Plan and implement various workshops and presentations.
- PR/Media Coordinator** – Work with media to make public aware of programs and plans
- Puppeteer** - Develop and perform puppet plays for preschool and elementary audiences
- Online Newsletter Editor** - Edit and publish quarterly newsletter articles, assure deadlines are met.
- Online Newsletter Reporter** - Provide articles for quarterly newsletter, theme based.
- Seamstress** - Design and sew costumes and puppets.
- Special Events Coordinator** - Plan and implement fundraising events such as walks, auctions etc...
- Storyteller** - Create, develop and present stories that teach peacemaking skills to school children.
- Volunteer Coordinator** - Coordinate volunteer registrations and scheduling.
- Website Developer** - Develop and/or maintain website pages to provide current, accurate info.
- Writer** - Write booklets, flyers and activity sheets

**Board Member:**

- Committee Chair**
- At Large**

(Please indicate which area of interest or experience you offer: Marketing, Elementary Education, Public Relations, Financial, Legal, Strategic Planning, Business Relations, Social Media, Networking, Board of Education, Violence Prevention, Character Education, Museum Management, Non-Profit Management, Building, Exhibit Design, Construction, Other\_\_\_\_\_)

**One Time Projects**

- Fundraising/Events    Newsletter/Special Mailings    Phone Callers    Other \_\_\_\_\_

**Special skills/training/experience:** \_\_\_\_\_

**Languages:** \_\_\_\_\_

**Please indicate the times you are available to volunteer.**

	Monday	Tuesday	Wed.	Thurs	Friday	Sat.
Mornings						
Afternoons						
Evenings						
Weekends						
On Call						



# Volunteer Certification and Release

I/we certify that the facts contained in this application are accurate to the best of my/our knowledge. I/we understand and agree that my/our qualification and acceptance as a volunteer for/at Children’s PEACE Center is dependent upon the successful completion of a police background check.

In consideration of being given clearance to work as a volunteer for Children’s PEACE Center, Inc., a nonprofit organization, I/we accept sole responsibility for any injury that I/we may incur during the time I/we am/are working for the organization, at a special event, or on property owned or operated by Children’s PEACE Center, Inc. By signing this application, I/we further release Children’s PEACE Center, Inc. and their employees and/or agents from any claims or causes of action which may arise from any accident or injury caused by any reason.

I/we further give my/our consent and authorize the Children’s PEACE Center, Inc, its legal representative and agents, to use and reproduce photos, voice, or likeness, of myself/ourselves taken during my/our work for or with Children’s PEACE Center, Inc. for any and all official resource, use or purpose including but not limited to print, film, or electronic media and reproduction or digital representation of every description on the internet/world wide web, or print form, as allowed by law. (A copy of any such photo and/or voice representation will be provided to me/us if I/we request same.)

I/we further understand that any written, drawn, built or otherwise developed project, program, idea, drawing, or design that I create for Children’s PEACE Center, Inc. while working as a volunteer of Children’s PEACE Center, Inc., is immediately and irrevocably copyrighted by, and becomes the property of Children’s PEACE Center, Inc., its successors or assignees, and I/we forfeit all right, title, and interest, including all copyrights, in and to the work done. I/we also warrant that all work developed, created, and provided to Children’s PEACE Center, Inc. are original and have not been copied in whole or in part from any other work, and that Children’s PEACE Center, Inc. has the right to use or refuse to use any work developed.

**Individual Use:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(If volunteer is under 18 yrs old)

**Group Use – Names of all participants:**

1. \_\_\_\_\_

6. \_\_\_\_\_

2. \_\_\_\_\_

7. \_\_\_\_\_

3. \_\_\_\_\_

8. \_\_\_\_\_

4. \_\_\_\_\_

9. \_\_\_\_\_

5. \_\_\_\_\_

10. \_\_\_\_\_